



North Carolina College of Emergency Physicians
Standards Document Instructions



Use of Policies, Protocols, and Procedures

North Carolina's EMS Systems must develop and maintain a protocol, policy, and procedure manual that minimally addresses the following:

- * A protocol corresponding to each NCCEP protocol (identically titled) must be incorporated into the EMS System's manual.
 - * The NCCEP protocols cross all technician levels: EMT, EMT-I, and EMT-P.
 - * Each EMS System may choose to adopt the NCCEP protocols unchanged or develop their own individual protocols for each topic.
 - * Systems may adopt some NCCEP protocols unchanged and develop customized protocols for specific protocol topics (i.e. the Chest Pain protocol may be developed locally, while all others were adopted unchanged).
 - * EMS Systems may incorporate both Baseline and Model protocols, but Model EMS systems must use all the Model protocols (or develop their own specific protocols using the Model skills and medications) that exist.
- * A policy corresponding to each NCCEP policy (identically titled) must be incorporated in the EMS systems manual.
 - * Each EMS system may choose to adopt the NCCEP policies unchanged or develop their own individual protocols for each topic.
- * A procedure corresponding to each NCCEP procedure (identically titled) that is used by the EMS system must be incorporated in the EMS systems manual.
 - * Each EMS system may choose to adopt the NCCEP procedure unchanged or develop a procedure for each topic.
- * A drug list indicating all the medications used by the EMS system, complete with indications, contraindications, dosage, and administrative routes.
 - * The NCCEP Drug List may be adopted unchanged to fulfill this requirement or a customized document may be prepared.
- * Several supporting documents are provided for reference with this NCCEP document. It is recommended that these supporting documents be included in the EMS manual, however, they are not required.
- * A description of the EMD card manufacturer and version must be included in the manual of EMS Systems that provide Emergency Medical Dispatch Services. No other documentation is required for EMD protocols unless changes to the cards have been made. Any changes to the questions (not the determinants) must be approved by the North Carolina EMS Medical Director.

- The content of this document must be reflected in each EMS systems protocols, policies, and procedures by August 31, 2006.

Copyright and Reproduction of the NCCEP Standards

All of the components of the NCCEP documents are provided in a protected pdf (Adobe Acrobat) format. **These documents can be printed and reproduced as needed but no editing of the document is permitted.** Since the NCCEP protocol documents cannot be edited, a Microsoft Visio Template has been provided which can be used to create similar appearing documents.

Comments and Questions

Comments on these documents can be sent to the Greg Mears, MD (North Carolina EMS Medical Director) at gdm@med.unc.edu.